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Government of India  
Ministry of Commerce & Industry  
Department of Commerce  
Directorate General of Foreign Trade  
Udyog Bhawan, New Delhi.

**Public Notice No. 13 /2009-2014 (RE- 2013)**

The 17<sup>th</sup> May, 2013

**Subject:** Format of ANF 3F (for Incremental Export Incentivisation Scheme).

In exercise of the powers conferred under Paragraph 2.4 of the Foreign Trade Policy, 2009-14, the Director General of Foreign Trade hereby makes an amendment in the Handbook of Procedures, Vol.I, (Appendices and Aayat Niryat Forms).

2. Paragraph 3.8.3 (b) of Public Notice 41(RE 2012)/2209-14 dated 28.12.2012 had mandated filing of applications for incremental export during the period 1.1.2013-31.3.2013 vis-à-vis 1.1.2012-31.3.2012 in ANF 3F.

3. This Aayat Niryat form (ANF 3F) as given in annexure to this Public Notice will be required to be filled up for claiming benefits of Incremental Export Incentivisation Scheme.

Effect of Public Notice: ANF3F for claiming benefit of Incremental Export Incentivisation Scheme is being notified.

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(F. No. 01/61/180/188/AM13/PC-3)

**Annexure to Public Notice No.13 dated 17.5.2013.**

**ANF 3F**

**For Incremental Export Incentivisation Scheme applications**  
**(for exports during 1<sup>st</sup> Jan-31<sup>st</sup> March 2013 vis-a-vis 1<sup>st</sup> Jan-31<sup>st</sup> March 2012)**

(Please note that export shipments from all EDI ports can be filed in one application while for export shipments from each Non-EDI ports, separate application is required to be filed. Such applications have to be filed in same RA.)

<b>1. Applicant Details [Company /firm]</b>																	
i. IEC Number																	
ii. Name																	
iii. Address																	
House Number/Site Number/Block Number: _____																	
Locality/Street Detail/Area Detail: _____																	
District Detail: _____																	
Indicate State and PIN Code _____																	
iv. Telephone No.																	
Alternate telephone no:																	
v. Email id. @																	
Alternate email id: @																	

**2. Export Performance [ In US\$]**

Export during FY 2011-12	Export during FY 2012-13	Incremental growth absolute terms	growth In % terms

**3. Export Eligibility (To eligible destinations i.e. USA, Europe & Asia) – detailed list is inserted in the last which is part of the form)\***

2011-12 (1 <sup>st</sup> Jan-31 <sup>st</sup> March 2012)	2012-13 (1 <sup>st</sup> Jan-31 <sup>st</sup> March 2013)	Incremental growth	Entitlement @ 2%
in US Dollar			
In Rupees			This is for reference

**4. Port of Registration (for purpose of Imports):**

**5. In case, split certificates are required, then please indicate number of Split Certificates required (in multiples of Rs 5 lakhs each):**

**DECLARATION/UNDERTAKING**

1. I hereby declare that particulars and statements made in this application are true and correct and nothing has been concealed or held therefrom. I fully understand that any information furnished in application if found incorrect or false will render my firm / company and me liable for any penal action or other consequences as may be prescribed under FTDR Act or under any other law or otherwise warranted.

Place: _____	Telephone No. _____ (Personal)	Signature: _____
Date: _____	e-mail: _____ (personal)	Name: _____
<b>Documents to be submitted</b>		Designation: _____
CA Certificate certifying the exports for 2011-12 and 2012-13 to specified markets		Telephone No. _____ (Official)
CA will also certify incremental exports for each quarter as per annexure to ANF 3F		e-mail: _____ (Official)

**\* List of countries in the eligible destinations:**

Destination	Destination (Europe)	Destination (Asia)
USA	(i) Albania	(i) Afghanistan
	(ii) Andorra	(ii) Bahrain
	(iii) Armenia	(iii) Bangladesh
	(iv) Austria	(iv) Bhutan
	(v) Azerbaijan	(v) Brunei
	(vi) Belarus	(vi) Cambodia
	(vii) Belgium	(vii) China
	(viii) Bosnia & Herzegovina	(viii) East Timor
	(ix) Bulgaria	(ix) Indonesia
	(x) Croatia	(x) Iran

(xi) Cyprus  
(xii) Czech republic  
(xiii) Denmark  
(xiv) Estonia  
(xv) Finland  
(xvi) France  
(xvii) Georgia  
(xviii) Germany  
(xix) Greece  
(xx) Hungary  
(xxi) Iceland  
(xxii) Ireland  
(xxiii) Italy  
(xxiv) Kosovo  
(xxv) Latvia  
(xxvi) Liechtenstein  
(xxvii) Lithuania  
(xxviii) Luxembourg  
(xxix) Macedonia  
(xxx) Malta  
(xxxi) Moldova  
(xxxii) Monaco  
(xxxiii) Montenegro  
(xxxiv) The Netherlands  
(xxxv) Norway  
(xxxvi) Poland  
(xxxvii) Portugal  
(xxxviii) Romania  
(xxxix) Russia  
(xl) San Marino  
(xli) Serbia  
(xlii) Slovakia  
(xliii) Slovenia  
(xliv) Spain  
(xlv) Sweden  
(xlvi) Switzerland

(xi) Iraq  
(xii) Israel  
(xiii) Japan  
(xiv) Jordan  
(xv) Kazakhstan  
(xvi) Korea North  
(xvii) Korea South  
(xviii) Kuwait  
(xix) Kyrgyzstan  
(xx) Laos  
(xxi) Lebanon  
(xxii) Malaysia  
(xxiii) Maldives  
(xxiv) Mongolia  
(xxv) Myanmar (Burma)  
(xxvi) Nepal  
(xxvii) Oman  
(xxviii) Pakistan  
(xxix) Palestine  
(xxx) The Philippines  
(xxxi) Qatar  
(xxxii) Saudi Arabia  
(xxxiii) Sri Lanka  
(xxxiv) Syria  
(xxxv) Taiwan  
(xxxvi) Tajikistan  
(xxxvii) Thailand  
(xxxviii) Turkmenistan  
(xxxix) Uzbekistan  
(xl) Vietnam  
(xli) Yemen

(xlvii) Turkey
(xlviii) Ukraine
(xlix) United Kingdom
(l) Vatican City (Holy See)

### **ANNEXURE TO ANF 3F**

(Annexure needs to be certified by a Chartered Accountant)

**1. Details of export made during the period 1<sup>st</sup> Jan-31<sup>st</sup> March 2012**

S No	SB no	SB date	Date of Let Export	BRC No	BRC date	Destination country	ITC(HS) code	Item Description	FOB Value in free foreign exchange (Inclusive of commission)	Exchange Rate on date of let export	FOB Value (in Rs)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

**2. Details of export made during the period 1<sup>st</sup> Jan-31<sup>st</sup> March 2013**

S No	SB no	SB date	Date of Let Export	BRC No	BRC date	Destination country	ITC(HS) code	Item Description
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

FOB Value in free foreign exchange (Inclusive of commission)	Exchange Rate on date of let export	FOB Value (in Rs)	Incremental growth 2(10) – 1(10) ( in US \$)	Incremental growth 2(12) – 1(12) (in Rupees)	Entitlement (2%)(without cut) (in Rupees)	Cut applicable (if any) (in %)	Entitlement (in Rupees)
(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)

**Signature of applicant:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Designation :** \_\_\_\_\_

**Address, Tel no &email** \_\_\_\_\_

**Date:** \_\_\_\_\_

**CERTIFICATE**  
**(To be issued by Chartered Accountant)**

This is to certify that:

1. I am the official auditor of the firm / not the official auditor of the firm.
2. I have personally verified .....no. of shipping bills / \_\_\_\_ Let Export Date / .....BRC details / destination country and the item description as annexed to ANF3F.
3. The IEC holder has an incremental growth in exports (in free foreign exchange) during the year 2012-13 with respect to total exports eligible as compared to the year 2011-12 to specified markets.
4. I have verified the destinations which are eligible for benefit under Incremental Export Incentive Scheme from the shipping bills and also I have examined the proof of landing of each export consignment in specified market as per the documents prescribed under para 3.8.2 of Handbook of Procedures Vol. I.
5. Based on these I hereby certify that there is an incremental exports of ..... (%) in free foreign exchange, under this Scheme and the firm is entitled for incentive under this scheme.

**Seal:** .....

**Place:**

**Date:**

.....

**Tel. No.**.....

**Email**.....

**Signature**.....  
**Name**.....  
**Registration No.**.....  
**Address**.....  
.....