

No.: APEDA/TAS/2008-2009

Dated: August 1, 2008

**TO ALL EXPORTERS OF FLORICULTURE ; FRESH FRUITS & VEGETABLES; FRESH
MEDICINAL PLANTS & CULINARY HERBS; DAIRY, MEAT & POULTRY PRODUCTS
AND PROCESSED FOOD PRODUCTS**

Subject: *Procedure for Grant of Transport Assistance by Air & Sea for the XI Plan Period*

Dear Sir,

Govt. of India vide its order no. 1/2/2007-EP(Agri IV) dated May 15 , 2008 has approved the Scheme for the grant of Transport Assistance for Export of identified Floriculture; Fresh Fruits & Vegetables; Fresh Medicinal Plants & Culinary Herbs; Dairy, Meat & Poultry products and Processed Food products for XI Plan Period from 2007-2008 to 2011-2012. Enclosed herewith is the Notification prescribing detailed procedure for claiming Transport Assistance (TA). The Application of exports falling in the period from 01/04/2007 till date on fortnightly basis is to be submitted as per the dates indicated in the notification.

The exporters are hereby directed to prepare TRANSPORT ASSISTANCE applications with necessary documentation. APEDA would receive and process the applications for verification and disbursements as per the procedures/guidelines prescribed in the notification. It is mandatory for an applicant to file the application electronically also on APEDA website, www.apeda.gov.in

For any clarifications, the matter may be referred to the APEDA Headquarters, New Delhi.

Yours faithfully,

**(S.Dave)
Director**

Encl: aa

Copy for circulation to:

- 1) Exporters' Associations
- 2) Notice Board, APEDA Headquarters
- 3) All Regional Offices
- 4) AGM (PR) for notification in APEX
- 5) All Virtual Offices
- 6) Library Copy for Master File

NOTIFICATION

TRANSPORT ASSISTANCE FOR EXPORT OF HORTICULTURE, PROCESSED FOOD PRODUCTS AND POULTRY PRODUCTS

Govt. of India vide its Order No. 1/2/2007-EP(Agri IV) dated May 15 , 2008, has approved the Scheme for the grant of Transport Assistance for Export of identified Horticulture, Processed Food & Poultry Products as contained in Point No. 26 and 28. The benefit will be available for export made with effect from 01/04/2007 to 31/3/2012. The procedure and terms and conditions for claiming transport assistance will be as under and valid for exports shipment during 1st April 2007 up to 31st March 2012.

- 1) Exporters should claim transport assistance on shipment basis. One single application should be made for shipments made during one fortnight i.e. 1st to 15th and 16th to end of the calendar month. However, in exceptional cases two applications may be made for one fortnight.
- 2) It is mandatory for an applicant to enter the application in the APEDA web site (<http://www.apeda.gov.in/exporters>) giving all the information about the shipment as per the prescribed format placed on the web site (See Annexure-II for the application format). The User ID and Password for entering the application shall be the same as already provided by APEDA for online applications.
- 3) An Application Tracking Number (ATN) will be generated and an acknowledgement summary of shipment and claim for transport assistance would be produced by the Web Site on completion of successful entry of application. The Exporter should print these documents and attach as the covering sheet of the application (**Annexure 2**) along with documents as detailed in clause 8 & 30 and submit to the appropriate office. In the summary sheet of shipment and claim for transport assistance, the page numbers are to be filled in by the exporter according to the physical documents attached. The list of appropriate offices is given in Annexure-I.
- 4) All claims for shipment made within a fortnight should be bunched together and submitted as a single application and attach the summary of shipment along with declaration and acknowledgement generated online along with them.
- 5) The HS Codes for eligible items are provided at the APEDA website. However, if the product that has been exported does not appear in the list of eligible products and exporter feels that the same is eligible, clarification may be sought from APEDA. The online system would not allow the application to be filed.

Note: In case of mismatch between APEDA codes and the codes used by the importing countries, APEDA may consider on case to case basis, subject to its sole discretion for determining the relevant code, provided the same product description exists in all documents submitted to APEDA by the exporter.

- 6) The applications received shall be considered on first come first served basis, based on the date of physical receipt of the document and subject to availability of funds.

- 7) The date of physical receipt of documents along with the application as per Annexure II in the APEDA office will be the date of claim for consideration. The date of actual shipment as per airway bill/bill of lading would be deemed to be the date of shipment. (Flight / Vessel Date is actual Flight Date on Air Way Bill in case of Air & Shipped on Board Date on Bill of Lading in case of Sea.)

Non-submission of all the documents as per clause 8 & 29 (FOB shipments) shall result in non-acceptance of claim application by APEDA and shall be rejected.

Physical Documents Required and Related Requirements

- 8) Applications should be accompanied with the following documents duly stamped and signed by the respective authorities:
- a) Custom Certified export promotion copy of the Shipping Bill (EP Copy) in original. To facilitate the exporters to avail of other export benefits APEDA shall accept self-certified copy of the shipping bill along with indemnity bond as per format at Annexure VIII
 - b) Custom certified Short Shipment Certificate in original, if any. (However self certified copy can be accepted in case Xerox copy of SB along with Indemnity bond)
 - c) Bank / Custom certified copy of the commercial Invoice in original.
 - d) Self certified photocopy of the original Airway Bill / Bill of Lading.
 - e) Self certified photocopy of the original Freight Forwarder Bill/Receipt.
 - f) Certificate of Realization of Foreign Exchange by Bank (BRC) in original in Form No. 1 of **Appendix 22** of Handbook of Procedures of Ministry of Commerce & Industry (specimen at Annexure-III). Applicant to obtain Bank Realization Certificate (BRC) evidencing value in equivalent Indian Rupees from the Bank as well as equivalent value in US\$. In case the realization is not in US Dollar then a CA certificate certifying the equivalent value in US dollar may be provided.
- 9) Alterations in the documents, if any, should be authenticated by Airlines / Shipping Lines / Customs Authorities / Other Authorities as the case may be. Any correction not authenticated by the issuing authority shall be considered as discrepancy.
- 10) In case of eligible and non eligible items if exported in the same shipping bill, the onus of proof of eligible items shall lie with the exporters. The exporters will provide a Chartered Accountants certificate in the required proforma as at Annexure VII.
- 11) In case of sea shipments, the basic freight and in case of air shipments total freight would be considered for calculation of Transport Assistance.
- 12) The items exported along with their respective quantities should be individually mentioned on the invoice and the shipping bills along with HS Code.
- 13) The Shipping Bill / Bill of Lading / Airway Bill as well as the Invoice must clearly indicate the description of items, number of their packages / cartons along with the net and gross weight of each item separately.

- 14) Flight details / Vessel details, with date must be mentioned on the export promotion copy of the shipping bills as well as the Airway bills / Bill of Lading copies.
- 15) The freight invoice must clearly indicate various components like basic freight BAF, CAF etc. otherwise it would be returned with discrepancy note.

Other Applicable Conditions

- 16) Transport assistance shall be paid only to the exporter effecting shipments and not to any other party i.e. the exporter whose name appears on the documents as the exporting party.

Application Dates and Related Procedures

- 17) Applications will be received by APEDA by following PRESCRIBED DATES:

For all shipments effected from **1st July 2008** onwards, shall be submitted on or **before the end of 180 days from the last date of concerned fortnight.** (See Annexure-IV). No request whatsoever for extension would be accepted.

Penalties on Late Submission and Rejection

- 18) In case of delay in submission of applications beyond the above prescribed dates, the following penalties shall be imposed:

Period of Delay	Penalty cut in % of Assistance admissible
a) Applications received after prescribed date but within 30 days from the prescribed date	5 %
b) Applications received from 31 days to 60 days of the prescribed date.	10 %
c) Applications received from 61 days to 90 days of the prescribed date.	20 %
d) Applications received after 90 days of the prescribed date shall not be accepted.	Total Rejection

- 19) In case of export oriented units (EOUs) submission TAS claims has been allowed upto 365 days as per the Foreign Trade Policy (Para 6.12, chapter - 6) instead of 180 days. In such cases there would be no relaxation for late submission with penalty as applicable in normal cases. The conditions of first and second re-submissions would be same as provided in the guidelines.
- 20) In case of any discrepancy advice has been sent, the re-submission of application **shall** be done at the same office of APEDA where the application was filed:
- a) A maximum of two re-submissions are permissible.

- b) First re-submission - 60 days from the date of issue of discrepancy advice.
- c) Second re-submission - 30 days from the date of issue of second discrepancy advice.
- d) If discrepancies are not rectified within the stipulated time as per b) & c) above then the cases shall be closed automatically by the online software.

For every resubmission due to discrepancies found, an additional penalty of 1% on the amount of Assistance pertaining to that submission, shall be levied over and above the penalty for delayed submission.

Miscellaneous

- 21) The processing charges as decided by the Govt. would be applicable. Currently the charges are 5% of the total amount paid to exporter by APEDA as Transport Assistance.
- 22) In case of any disputes the matters relating to interpretation of any of these clauses will be referred to Ministry of Commerce, Govt. of India, whose decision shall be final and binding.
- 23) In the event of any false claims being lodged, intending/attempting/succeeding in drawing subsidy without entitlement, APEDA shall refer the case to the Govt. for necessary penal action.
- 24) The transport assistance shall be released only after verification of the documents as contained in this letter and after verification of details and relevant documents/as may be required by APEDA. Exporters are advised to refer to the checklist on the website before submitting the documents.
- 25) APEDA reserves the right to cross check the facts submitted by exporter, directly with customs, airlines, shipping lines, freight forwarders and any other institution / office as it deems fit.

Applicability for Transport Assistance

- 26) The norms for TA calculation are as follows:

TA Norms for Exports by Air	
For Fresh Cut Flowers/ Bouquets- fresh	Other Eligible Items (except Fresh Cut Flowers)
Least of:	Least of:
» 20% of FOB value	» 10% of FOB value
» 25% of freight	» 25% of freight
» Specific rate (Rs.per kg)	» Specific rate (Rs. per kg)

TA Norms for Exports by Sea	
For eligible products exported in non-reefer containers	For eligible products exported in reefer containers
Least of:	Least of:
» 10% of FOB value	» 10% of FOB value

TA Norms for Exports by Sea	
For eligible products exported in non-reefer containers	For eligible products exported in reefer containers
» 25% of freight	» 33% of freight (inclusive of Inland freight in reefer containers) (see note below)
» Specific rate (Rs. per kg)	» Specific rate (Rs. per kg) »
	50% of ocean freight

* Note: Inland freight by Reefer container (from factory to port) will be included in the freight norm used

for TA calculations subject to the following conditions:

- (1). The reefer container is factory stuffed (i.e. inland movement from factory to port is by reefer container truck).
- (2). Copies of the excise and customs bonded seal (for inland movement) are included with the TA claim.
- (3). The total quantum of TA does not exceed 50% of the ocean freight.

The specific per kg. Rate are indicated in the Annexure - V & VI

Transport Assistance shall be payable on the basis of net weight for sea shipments and gross weight in case of air shipments.

27) Eligible Items and Permissible Destinations for Air / Sea Transport Assistance are listed below:

Air

Eligible Products/ Item	Destinations	Minimum FOB (Rs./kg)
Floriculture		
Fresh Cut Flowers/ Bouquets - see Note (1) below	All Destinations except neighbouring countries	70
Live Plants and Bulbs		70
Tissue Culture Plants		1400
Fresh Fruits		
Litchis	All Destinations except neighbouring countries	12
Pineapples		15
Other Fresh Fruits (excluding Mangoes and Grapes) with an FOB value of Rs.25/kg and above		25
Mangoes and Grapes	Non-traditional destinations only - see Note (2) below	25
Fresh Vegetables		
Fresh Vegetables (including organically grown vegetables and mixed vegetables but excluding Nendran Bananas and Fresh Mushrooms) with a min FOB realization of Rs. 25/kg and above	All Destinations except neighbouring countries	25

Fresh Mushrooms		30
Banana (Nendran variety) - see Note (3) below	Middle East only	15
Poultry Products		
Hatching Eggs (including SPF eggs)	Middle East and Africa	80
Fresh Culinary Herbs - see Note (4) below	All Destinations except neighbouring countries	50
Animal Products		
Sheep Casings	All Destinations except neighbouring countries	1000

Note: (1) Fresh cut flowers/ Bouquet of fresh flowers include all types of flowers including roses, gerbera, chrysanthemum, eryngium, hypericum, fragrant indigenous flowers (champa, chameli, mogra etc.), summer flowers, gossipium, lizianthus, carnations, marigold, tubercose, heliconias, anthuriums, lilies, cut foillages, potted plants, decorative floral items/ bouquets etc.

(2) Non-traditional destinations for Mangoes and Grapes are limited to the following: Americas (North and South), Russia and CIS countries, Japan and Australia and New Zealand

(3) Only for Nendran Variety of Bananas from Kerala that are exported from airports in Kerala or Tamil Nadu

(4) Only for culinary herbs exported in fresh form and under APEDA's list of Scheduled products.

By SEA

Eligible Products/ Item	Destinations	Minimum FOB (Rs./ kg.)
Fresh/ Chilled Fruits		
Litchis	All Destinations except neighbouring countries. For Mangoes and Grapes non-traditional markets only - see Note (1) below	12
Pineapples		15
Banana		15
All Other Fresh/ Chilled Fruits(including mangoes and grapes) with a FOB value of Rs. 25/ Kg and above		25
Fresh/ Chilled Vegetables (including organically grown vegetables and mixed vegetables) with a FOB value of Rs. 25/ Kg and above	All Destinations except neighbouring countries	25
Processed Vegetables		
(1) All Dried and Preserved Vegetables (Acetic Acid/ Vinegar/ Brine) (including Onions in Acetic Acid and Potato Flakes/ Powder but excluding Pulses)	All Destinations except neighbouring countries	30
(2) Gherkins and Cucumbers (Prepared / preserved)		15

Eligible Products/ Item	Destinations	Minimum FOB (Rs./ kg.)
(3) Dehydrated Onion & Garlic (Flakes/Powder)	All Destinations except neighbouring countries and Europe	50
(4) Pickles/ Chutneys (Of Fruits or of Vegetables or mixture of Fruits and Vegetables)	All Destinations except neighbouring countries	50
(5) Mushrooms Prepared/ Preserved	All Destinations except neighbouring countries	50
(6) Ready to Eat/ Cook Curries/ Meals and Snack Foods in Consumer Packs	All Destinations except neighbouring countries	50
(7) All processed Vegetables in Frozen/ IQF form	All Destinations except neighbouring countries	50
Processed Fruits		
(1) All Processed Fruit Preparations (Excluding squashes, juices and pulps)	All Destinations except neighbouring countries	40
(2) Fruit Squash		60
(3) Fruit Juices		45
(4) Fruit Pulps in Frozen/ Aseptic Form		50
Poultry Products		
Table Eggs	All Destinations except neighbouring countries	40
Eggs not in Shell (Dried/Cooked)/ Whole Egg Powder		170
Egg Yolk Dried/ Egg Yolk Powder		170
Frozen Poultry Meat and Processed Poultry Products		45
Animal Products		
Frozen (Boneless) Buffalo meat	West African Countries only	70
Dairy products		
Milk powder (Whole & Skimmed)	All Destinations except neighbouring countries	100
Cheese (in all forms) including in reefer containers		150
UHT milk		20
Ice-creams (including frozen desserts)		70
Floriculture		
Fresh Cut Flowers - see Note (2) below	All Destinations except neighbouring countries	70
Dried Flowers		40
Medicinal Plants - see Note (3) below	All Destinations except neighbouring countries	40

Note: (1) Non-traditional destinations for Mangoes and Grapes are limited to the following: Americas (North and South), Russia and CIS countries, Japan and Australia and New Zealand.

(2) Fresh cut flowers/ Bouquet of fresh flowers include all types of flowers including roses, gerbera, chrysanthemum, eryngium, hypericum, fragrant indigenous flowers

(champa, chameli, mogra etc.), summer flowers, gossipium, lizianthus, carnations, marigold, tubercose, heliconias, anthuriums, lilies, cut foilages, potted plants, decorative items/ exotic flowers, etc..

(3) Only for Medicinal Plants falling under APEDA's list of Scheduled products.

- 28) In the Shipping bill, the quantity endorsed by Customs in the reverse of the shipping bill, if present, will be accepted as the quantity of the shipping bill.
- 29) If the Export has been done on FOB Basis with the Transport cost paid on Delivery by the Importer, then the Cost Paid for Transport shall be considered for Transport Assistance Calculations, ONLY on submission of the following documents:
- a. Custom Certified export promotion copy of the Shipping bill (EP copy) in original. (To facilitate the exporters to avail of other export benefits APEDA shall accept self-certified copy of the shipping bill along with indemnity bond as per format at Annexure- VIII)
 - b. Custom certified Short Shipment Certificate in original, if any
 - c. Bank/custom certified copy of the commercial invoice in original
 - d. Self-certified copy of the original airway bill /bill of lading
 - e. Certificate of realization of foreign exchange by bank (BRC) in original in form no. 1 of Appendix 22 of Handbook of Procedures of Foreign Trade Policy (Specimen at Annexure III). Applicant to obtain BRC evidencing value in equivalent Indian Rupees from the bank as well as in USD. In case the realization is not in USD then a CA certificate certifying the equivalent value in USD may be provided.
 - f. Copy of invoice /bill raised on the importer by the shipping company /agent based in the importing country mentioning the no. of airway bill /bill of lading /container for the freight paid on the said export consignment duly attested/certified by the importer with seal.
 - g. Certificate from Importer in the prescribed form as to the amount of freight paid by Importer against the invoice of the shipping company as mentioned above (Annexure-IX).
 - h. Indemnity bond (on Rs. 100/- stamp paper duly notarized) from exporter undertaking to indemnify APEDA against any loss suffered on account of claim filed on basis of false information (Annexure-VIII -A)**
 - i. CA certificate certifying the items exported along with HS code and co-relating it with shipping bill / bill of lading /invoice.

Applicability for Sea Transport Assistance

- 30) Eligible Items and Permissible Destinations for Sea Transport Assistance are listed in Point No. 26.

The specific rate per kg of transport assistance by sea for the eligible products shall be as given in Annexure- VI

- 31) The Freight charges for surface transportation within India, (as well as within the destination country) for the items eligible for transport assistance under this

scheme will not be eligible for transport assistance except in case of Transportation by reefer container. Transport Assistance would be provided only on ***Port-to-Port Destination basis***.

Miscellaneous

32. APEDA will have right to recover from export or beneficiary any payment made in excess of the eligible claim of the exporter or beneficiary.

Annexure - I

Applications for Transport Assistance should be addressed to APEDA offices as per the details given hereunder:

a)	Beneficiary belonging to Western Region	Mr. R.K.Mondal Asstt. General Manager 4 th Floor, Unit No. 3 & 4 Banking Complex Building, Sector 19 / A, Vashi, Navi Mumbai-400 075 Tel: 022 27840949, 27845442 E-mail: apedamum@apeda.gov.in
b)	Beneficiary belonging to Southern Region	Mr. R. Ravindra Asst. General Manager, APEDA, 12/1/1, Palace Cross Road, Bangalore -560 020. Tel: 080 23343425, 23364560 E-mail: apedablr@apeda.gov.in
c)	Beneficiary belonging to Northern Region, Eastern Region and North Eastern Region	Mr. R K Boyal General Manager, APEDA, NCUI Building Plot No. 3, Siri Institutional Area, August Kranti Marg, Opp. Asiad Village, Hauz Khas, New Delhi Tel: 011 26513219, 26513204, 26514572 E-mail: transport@apeda.gov.in

Note: The exporters are advised to submit their applications to the offices mentioned above as per the regions indicated against each of the offices.

APPLICATION FOR TRANSPORT ASSISTANCE

For the Fortnight ending to(year)

- 1) a) Name :
Address:

City:
Pincode:

b) APEDA Registration No.....
Registration Date.....
- 2) a) Total amount of transport assistance claimed
- b) Transport assistance already received
- c) Claims pending
 - i) Fortnights
 - ii) Date of submission
 - iii) Office where submitted

3) For Floriculture Units

- a) Name of the Bank and the address.....
- b) Your term loan A/c number.....
- c) Current A/c no. in which foreign exchange earnings are credited.....

4) For others

- a) Name of the Bank and the address.....
- b) Current A/c no. in which foreign exchange earnings are credited.....

Declaration

- 1) The full text of the scheme under which this request for assistance is made available to me / us and I/we have read and understood the same. I am/ we are familiar with the procedures and terms and conditions of grant as set out in the scheme and understand and accept that these are binding on me / us.
- 2) I / we declare that the particulars stated above and in the annexure are correct and nothing has been withheld or concealed.
- 3) In case any portion of the goods is re-imported, the same would be brought to the notice of APEDA and the amount of Transport Assistance received in respect to such items would be immediately refunded.

Place:
Date:

Authorised Signatory
Name (Block Letters)
(Designation with seal of company)

SUMMARY OF SHIPMENT AND CLAIM FOR TRANSPORT ASSISTANCE

S.No.	Shipping Bill No./ Invoice No.	Airway Bill No. / Bill of Lading no.	Amount of Transport Assistance claimed (Rs.)	Page Nos.
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1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

Total

(Signature of the applicant)

Note: Each shipping claim should be enclosed in sequence, page numbering should be done and page number of documents of the start of each shipping bill and end of the shipping bill may be indicated for facilitating processing.

BANK CERTIFICATE OF EXPORT AND REALISATION
FORM NO.1

To _____ (Name and address of Licensing Authority) We
_____ (Name and address of the Exporters) hereby declare that we have
forwarded a documentary export Bill to _____ (Name and address of the bank i.e.,
Branch and City) for collection/negotiation/purchase as per particulars given hereunder.

Invoice		Export promotion copy of Shipping Bill duly authenticated by the Customs		Description of goods as given in the customs authenticated Shipping bill	Bill of Lading/PP/Receipt Airways Bill		Destination of goods Country name	Bill amount CIF/C&F/FOB (In foreign exchange)
No.	Date	No.	Date		No.	Date		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Freight amount as per Bill of Lading/Freight memo	Insurance amount as per insurance Company's Bill/Receipt	Commission / Discount/ Paid /payable	Whether the export is in freely convertible currency or in Indian Rupees	FOB value/FOB value actually realised in free Foreign Exchange / Rupees	Date of realisation of export proceeds	GRI/PP/SDF form	No. date & category of applicable license
(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)

We further declare that the aforesaid particulars are correct. (Copies of invoices relevant to these exports and Customs attested EP. Copy of relevant Shipping Bill is attached for verification by the bank).

Signature of the:
Exporter

Name in block:.....
Letters

Place:

Designation:
Full official:
Address

Official
Seal/stamp

Full Residential:
address

Note: The conversion rate of foreign exchange be indicated here.....

Bank's Certificate

Authorized Foreign Exchange Dealer
Code No. Allotted to the Bank by

RBI

Ref No. _____
Dated _____
Place _____

1. This is to certify that we have verified the relevant Export Invoices, Customs attested E.P. Copy of Shipping Bill and other relevant documents of M/s. _____. We further certify that the particulars given in Co. 1 to 17 have been verified the F.O.B. value mentioned in Col 14 above with reference to following documents: -
 - (i) Bill of Lading/PP receipt /Airways Bill
 - (ii) Insurance policy/Cover/Insurance Receipt
2. We have also verified that the date of the connected mate receipt as indicated in the relevant Shipping Bill is _____ (date to be given).
3. We have also verified that the date of Export is _____
(Applicable only in respect of Exports by Air)
4. This is to certify that we have certified the amount of the Commission paid/.payable, as declared above, by the export i.e. _____ (in figures and words) with G.R. Forms and found to be corrected

(Signature of the Bankers)

Full address of the Bankers

Branch and City _____

Official Stamp.

- Note:
1. Bank can issue a consolidated certificate (consignment wise) for more than one consignment)
 2. FOB actually realised and date of realisation of export proceeds are to be given in all cases except where consignment has been sent against conformed irrevocable letter of credit
 3. This shall be required wherever specifically prescribed in the Policy/procedure.

PRESCRIBED DATES FOR SUBMISSION OF CLAIMS**FORTNIGHT****LAST DATE OF SUBMISSION OF CLAIMS**

1 st April 2007 to 30 th November 2007	1 st December 2007 to 31 st March 2008	31 th December 2008
1 st to 15 th April 2008	16 th to 30 th April 2008	31 th December 2008
1 st to 15 th May 2008	16 th to 31 st May 2008	31 th December 2008
1 st to 15 th June 2008	16 th to 30 th June 2008	31 th December 2008
1 st to 15 th July 2008	16 th to 31 st July 2008	31 th December 2008
1 st to 15 th August 2008	16 th to 31 st August 2008	31 th December 2008
1 st to 15 th September 2008	16 th to 30 th September 2008	31 th December 2008
1 st to 15 th October 2008	16 th to 31 st October 2008	11 th January 2009
1 st to 15 th November 2008	16 th to 30 th November 2008	27 th January 2009
1 st to 15 th December 2008	16 th to 31 st December 2008	11 th February 2009
1 st to 15 th January 2009	16 th to 30 th January 2009	27 th February 2009
1 st to 15 th February 2009	16 th to 31 st February 2009	14 th March 2009
1 st to 15 th March 2009	16 th to 30 th March 2009	29 th March 2009
1 st to 15 th April 2009	16 th to 31 st April 2009	13 th April 2009
1 st to 15 th May 2009	16 th to 30 th May 2009	29 th April 2009
1 st to 15 th June 2009	16 th to 31 st June 2009	14 th May 2009
1 st to 15 th July 2009	16 th to 30 th July 2009	29 th May 2009
1 st to 15 th August 2009	16 th to 31 st August 2009	13 th June 2009
1 st to 15 th September 2009	16 th to 30 th September 2009	29 th June 2008
1 st to 15 th October 2009	16 th to 31 st October 2009	14 th July 2009
1 st to 15 th November 2009	16 th to 30 th November 2009	30 th July 2009
1 st to 15 th December 2009	16 th to 31 st December 2009	14 th August 2009
		27 th August 2009
		11 th September 2009
		27 th September 2009

PRESCRIBED DATES FOR SUBMISSION OF CLAIMS

FORTNIGHT	LAST DATE OF SUBMISSION OF CLAIMS
1 st to 15 th July 2008	11 th January 2009
16 th to 31 st July 2008	27 th January 2009
1 st to 15 th August 2008	11 st February 2009
16 th to 31 st August 2008	27 th February 2009
1 st to 15 th September 2008	14 th March 2009
16 th to 30 th September 2008	29 th March 2009
1 st to 15 th October 2008	13 th April 2009
16 th to 31 st October 2008	29 th April 2009
1 st to 15 th November 2008	14 th May 2009
16 th to 30 th November 2008	29 th May 2009
1 st to 15 th December 2008	13 th June 2009
16 th to 31 st December 2008	29 th June 2009
1 st to 15 th January 2009	14 th July 2009
16 th to 31 st January 2009	30 th July 2009
1 st to 15 th February 2009	14 th August 2009
16 th to 28 th February 2009	27 th August 2009
1 st to 15 th March 2009	11 th September 2009
16 th to 31 st March 2009	27 th September 2009
1 st to 15 th April 2009	11 th October 2009
16 th to 30 th April 2009	27 th October 2009
1 st to 15 th May 2009	11 th November 2009
16 th to 31 st May 2009	27 th November 2009
1 st to 15 th June 2009	12 th December 2009
16 th to 30 th June 2009	27 th December 2009
1 st to 15 th July 2009	11 th January 2010
16 th to 31 st July 2009	27 th January 2010
1 st to 15 th August 2009	11 th February 2010
16 th to 31 st August 2009	27 th February 2010
1 st to 15 th September 2009	14 th March 2010
16 th to 30 th September 2009	29 th March 2010
1 st to 15 th October 2009	13 th April 2010
16 th to 31 st October 2009	29 th April 2010
1 st to 15 th November 2009	14 th May 2010
16 th to 30 th November 2009	29 th May 2010
1 st to 15 th December 2009	13 th June 2010

PRESCRIBED DATES FOR SUBMISSION OF CLAIMS

FORTNIGHT	LAST DATE OF SUBMISSION OF CLAIMS
16 th to 31 st December 2009	29 th June 2010
1 st to 15 th January 2010	14 th July 2010
16 th to 31 st January 2010	30 th July 2010
1 st to 15 th February 2010	14 th August 2010
16 th to 28 th February 2010	27 th August 2010
1 st to 15 th March 2010	11 th September 2010
16 th to 31 st March 2010	27 th September 2010
1 st to 15 th April 2010	12 th October 2010
16 th to 30 th April 2010	27 th October 2010
1 st to 15 th May 2010	11 th November 2010
16 th to 31 st May 2010	27 th November 2010
1 st to 15 th June 2010	12 th December 2010
16 th to 30 th June 2010	27 th December 2010
1 st to 15 th July 2010	11 th January 2011
16 th to 31 st July 2010	27 th January 2011
1 st to 15 th August 2010	11 th February 2011
16 th to 31 st August 2010	27 th February 2011
1 st to 15 th September 2010	14 th March 2011
16 th to 30 th September 2010	29 th March 2011
1 st to 15 th October 2010	13 th April 2011
16 th to 31 st October 2010	29 th April 2011
1 st to 15 th November 2010	14 th May 2011
16 th to 30 th November 2010	29 th May 2011
1 st to 15 th December 2010	13 th June 2011
16 th to 31 st December 2010	29 th June 2011
1 st to 15 th January 2011	14 th July 2011
16 th to 31 st January 2011	30 th July 2011
1 st to 15 th February 2011	14 th August 2011
16 th to 28 th February 2011	27 th August 2011
1 st to 15 th March 2011	11 th September 2011
16 th to 31 st March 2011	27 th September 2011
1 st to 15 th April 2011	12 th October 2011
16 th to 30 th April 2011	27 th October 2011
1 st to 15 th May 2011	11 th November 2011
16 th to 31 st May 2011	27 th November 2011
1 st to 15 th June 2011	12 th December 2011

PRESCRIBED DATES FOR SUBMISSION OF CLAIMS

FORTNIGHT	LAST DATE OF SUBMISSION OF CLAIMS
16 th to 30 th June 2011	27 th December 2011
1 st to 15 th July 2011	11 th January 2012
16 th to 31 st July 2011	27 th January 2012
1 st to 15 th August 2011	11 th February 2012
16 th to 31 st August 2011	27 th February 2012
1 st to 15 th September 2011	13 th March 2012
16 th to 30 th September 2011	28 th March 2012
1 st to 15 th October 2011	12 th April 2012
16 th to 31 st October 2011	28 th April 2012
1 st to 15 th November 2011	13 th May 2012
16 th to 30 th November 2011	28 th May 2012
1 st to 15 th December 2011	12 th June 2012
16 th to 31 st December 2011	28 th June 2012
1 st to 15 th January 2012	13 th July 2012
16 th to 31 st January 2012	29 th July 2012
1 st to 15 th February 2012	13 th August 2012
16 th to 29 th February 2012	27 th August 2012
1 st to 15 th March 2012	11 th September 2012
16 th to 31 st March 2012	27 th September 2012

Note:- In case there is holiday on last date of submission, the next working day should be treated as last date of submission of physical application.

Specific TA Rates for Exports of Eligible Items by Air

Destination	Specific TA Rate (Rs. Per kg)	
	For all eligible products/items except Fresh Cut Flowers	Fresh Cut Flowers
Europe	17	25
Africa	15	25
Middle East	7	8
CIS Countries	7	9
South East Asia	7	9
Far East & North Asia (incl. China & Japan)	18	25
North America (USA, Canada & Mexico)	25	35
Central America & Caribbean	25	35
South America	25	35
Australia & New Zealand	18	27

Annexure V (a)

Destinations as per APEDA circular and individual countries belonging to them

Region	Countries
Europe	Albania, Andorre, Austria, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Greece, Germany, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Macedonia, Malta, Monaco, Netherlands, Norway, Poland, Portugal, Romania, Serbia & Montenegro, Slovak Rep, Slovenia, Spain, Sweden, Switzerland, Ukraine, United Kingdom, Vatican City
Africa	Algeria, Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Central African Rep, Chad, Comoros, Congo D. Rep, Congo P Rep, Djibouti, Egypt, Eritrea, Ethiopia, Equatorial Guinea, Gabon, Gambia, Ghana, Guinea, Guinea Bissau, Ivory Coast, Kenya, Lesotho, Liberia, Libya, Madagascar, Mali, Malawi, Morocco, Mauritius, Mauritania, Mozambique, Namibia, Niger, Nigeria, Rwanda, Senegal, Sudan, Tunisia, Sierra Leone, Seychelles, Somalia, South Africa, Swaziland, Tanzania Rep, Togo, Tunisia, Uganda, Zambia, Zimbabwe
West Africa	Angola, Benin, Burkina Faso, Cameroon, Cape Verde (republic), Cote d'Ivoire, Equatorial Guinea, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Liberia, Mali, Mauritania, Niger, Nigeria, Senegal, Sierra Leone, Togo
Middle East	Afghanistan, Bahrain , Iran , Iraq , Israel , Jordan , Kuwait , Lebanon , Mangolia, Oman, Qatar, Saudi Arabia, Syria, Turkey, U.A.E., Yemen
CIS Countries	Armenia, Azerbaijan, Belarus, Georgia, Moldova, Russia, Ukraine, Uzbekistan, Turkmenistan, Tajikistan, Kyrgyzstan, Kazakhstan
South East Asia	Brunei Darussalam, Cambodia , Indonesia , Laos, Malaysia, Philippines , Singapore, Thailand, Vietnam
Far East & North Asia (Incl china & Japan)	China P Rp, Hong Kong, Japan, Korea Dp Rp, Korea Rp, Taiwan
North America	Canada, USA, Mexico
Central America& Caribbean	Belize , Costa Rica, Cuba , Guatemala, Honduras, Panama, West Indies, El Salvador
South America	Argentina , Bolivia , Brazil , Chile , Colombia ,

	Ecuador , French Guana, Guana, Paraguay , Uruguay , Peru , Suriname, Venezuela
Australia & New Zealand	Australia , New Zealand, Papua & New Guinea, Fiji
Neighbouring countries	Bangladesh, Bhutan, Maldives, Nepal, Pakistan, Srilanka, Myanmar

Annexure - VI**Specific TA Rates for Exports of Eligible Items by Sea**

Destination	TA Rate (Rs. per kg)	
	Reefer Container	Non-reefer Container
Europe	6.0	1.5
Africa	6.0	1.5
Middle East	3.0	1.0
CIS Countries	6.0	1.25
South East Asia	3.0	1.0
Far East & North Asia (incl. China & Japan)	6.0	1.25
North America (USA, Canada & Mexico)	8.0	2.5
Central America & Caribbean	8.0	2.5
South America	8.0	2.5
Australia & New Zealand	6.0	1.25

Note: Individual countries for each destination are mentioned at Annexure-V (a)

CERTIFICATE

I,..... (Full Name) (Partner/Proprietor) of (Firm Name) do hereby certify the following:

Invoice No.	Shipping Bill No.	AWB No./Bill of Lading / Freight Forwarder Bill	Eligible Items	HS Code	Eligible Gross Weight (Least of Invoice, Shipping Bill & AWB/Bill of Lading/Freight Forwarder Bill)	FOB realised As per BRC* (See Note 1)		Proportionate Freight amount for each shipping bill (Least of AWB/Bill of lading & Freight Forwarder bill) (See Note 2)
						US\$	Rs.	

The above mentioned is being certified by me after studying/verification of the following:

- Notification No **APEDA/FLR/TAS/2005-2006** issued by APEDA for Transport assistance.
- Books of accounts of the exporter.
- Invoice, Shipping Bill, Airway Bill, Bill of Lading, and Freight Forwarder Bill.
- Bank Realisation certificate dated ... (date of BRC) issued by ... (Name of the Bank)

(Seal & Signature along with membership No.)

Note 1: If the BRC contains FOB realisation for shipping bills wherein both items eligible & non-eligible for transport assistance are exported, the calculation of FOB in relation to eligible items should be given along with suitable explanation for the method adopted.

Note 2: The calculation for transportation charges attributable to items eligible for Transportation assistance should be given along with an explanation for the method adopted for the same.

INDEMNITY BOND

This Indenture is made and executed at Mumbai/Bangalore on this _____ day of _____ by M/s. _____ (APEDA Regn. No. _____ dt. _____) having its head office at _____ through _____ its _____, who has been duly authorised by the said Company/Firm to execute this Indemnity Bond (which expression shall include its successors, assign etc.) in favour of **The Agricultural and Processed Food Products Export Development Authority** having its Head office at 3rd Floor, NCUI Building, 3, Siri Institutional Area, August Kranti Marg, Khel Gaon, New Delhi-110 016, (hereinafter referred to be APEDA) (which expression shall mean and include its successors and assign etc.)

Whereas the Executants has filed its claim for transport assistance for Rs. _____ for the fortnight ending on _____ in APEDA Mumbai/Bangalore office vide reference no. APEDA/ _____ .

And whereas the Executants has not received any transport assistance till today under the transport assistance scheme for the fortnight ending on _____ .

And whereas since the Executants requires the original shipping bills and is not in a position to submit the same with APEDA, the Executants is submitting herewith the photocopies of the said shipping bills for the processing of their claim of transport assistance, details of which are as under :-

Invoice No.	Date	Shipping Bill No.	Date
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Now, this indenture witnesses that in consideration of APEDA making the payment of Transport Assistance to the Executant on the basis of the photocopy of the shipping bill. The Executant agrees

and undertakes to indemnify and keep indemnified APEDA of any losses, expenses, costs etc., of any nature, which may be suffered, incurred, undergone and or sustained by APEDA due to the payment of transport assistance against the claims made hereby on the basis of the said photocopies of shipping bills/EP copies/documents etc.

That the Executants hereby further confirms and declares that this Bond is irrevocable and shall be final and binding on them.

I, the Executants, have put my hands on this indenture on this _____ of _____ at Mumbai/Bangalore, in the presence of the following witnesses.

Witnesses :

1.

(Signature of the Executants)

2.

BOND TO BE SUBMITTED IN CASE OF TRANSPORT ASSISTANCE

Bond made this day of year in favour of Agricultural and Processed Food Products Export Development Authority, an Authority established by an Act of Parliament, The Agricultural and processed food products export development authority Act, 1985 having its office 3rd floor, NCUI Building, 3 Institutional Area, August Kranti Marg, New Delhi - 110-016, (herein after referred to as 'APEDA' which expression shall, unless repugnant to the context include its successors and assigns of the one Part)

By

INDIVIDUAL *

Shri..... son of Shri..... resident of (herein after called the beneficiary, which expression shall, unless repugnant to the context include his heirs, legal representatives executors, administrators, successors and assigns.)

SOLE PROPRIETOR *

Shri..... sole proprietor of M/s having place of business at (herein after called the beneficiary, which expression shall, unless repugnant to the context include his heirs , legal representatives executors, administrators, successors and assigns.)

PARTNERSHIP FIRM *

M/s, a Partnership firm duly registered under the Indian Partnership Act,1932 having its place of business at through its registered partners Shri/Smt..... (herein after called the beneficiary, which expression shall, unless repugnant to the context include all the partners of the firm and their heirs , legal representatives executors, administrators, successors and assigns.)

COMPANY *

M/s, a Company duly registered under the Companies Act,1956 having its registered office at (herein after called the beneficiary, which expression shall, unless repugnant to the context include its successors and assigns.) of the other part.

* Strike off which ever is not applicable

WHEREAS APEDA has evolved and announced a scheme known as **TRANSPORT ASSISTANCE SCHEME** (hereinafter called 'The Scheme') on such terms and limitations as contained in the scheme.

AND WHEREAS the beneficiary has registered himself/ itself for availing the benefits under the scheme as per the relevant norms/ conditions and eligibility criteria therefore.

AND WHEREAS under the scheme, APEDA provides Transport Assistance to exporters of eligible products as mentioned in Notification No. APEDA/TAS/2005-06 dated 2008 (hereinafter called 'The Notification').

AND WHEREAS the Beneficiary has exported the eligible products out of India by Sea/ Air the price of which was negotiated on FOB value. And the exporter has suffered loss on account of lower FOB price to the extent of additional freight cost incurred by Importer over freight cost from competitive countries in order to compete in the international market.

AND WHEREAS in terms of the scheme APEDA has agreed to reimburse the loss suffered as aforesaid to the extent eligible under the notification, subject to the Beneficiary executing necessary bond valid for a period of three years assuring and ensuring validity and authenticity of documents and declarations furnished by the beneficiary.

NOW THEREFORE, THIS BOND WITNESSETH AS FOLLOWS:

In consideration of this assistance of Rs.....(Rupees....only) by APEDA towards expenditure incurred towards freight charges for export of eligible products, the beneficiary agree and undertake to be bound by the terms of this bond hereinafter appearing.

It is the terms of this bond that:

- 1.1 The copy of the Invoice/Bill raised by shipping company on Importer mentioning the Shipping Bill number/Airway Bill number/Bill of Lading Number for freight on said export consignment as submitted by the beneficiary along with the application is duly authenticated by the Importer.
- 1.2 The Importer's Certificate as submitted by Beneficiary along with the application is in original as received from the Importer and is in the prescribed format and is not contrary to facts and/ or misleading.
- 1.3 The Chartered Accountant certificate certifying the items exported with HS Code and Co-relating it with shipping bills/ Bill of Lading/Invoice as submitted by the Beneficiary is not contrary to facts and/ or misleading.
- 1.4 The Beneficiary shall comply with any term or condition that may be imposed from time to time by APEDA to ensure/to achieve the objectives of the Scheme, and on such condition, being imposed on the beneficiary by notice in writing, the same shall be binding on the beneficiary.
- 1.5 The Beneficiary shall not violate any of the terms of this Bond on the Scheme during a period of three years from the date of execution of this Bond.
- 2 In case of breach of any of the terms of this Bond, or the terms that may be imposed by APEDA from time to time as aforesaid and/or the terms of the scheme, or in the event of false claims/declarations being lodged, intending/attempting/succeeding in

drawing subsidy without entitlement, The Chairman of APEDA shall be at liberty to recover the full amount of assistance together with interest thereon @ 12% p.a, and he shall be at liberty to take any Civil and Penal action as may be advised including cancellation of the registration cum membership certificate of the beneficiary with APEDA, blacklisting of the beneficiary as an exporter by public notice or otherwise, and to informing the same to the Financial Institutions, Banks, and the Director General Foreign Trade.

- 4 Subject to Clause 3 above the jurisdiction to deal with the disputes, claims and rights of the parties, as agreed to be confined to the courts in Delhi only, and no other court shall have jurisdiction to entertain the same.

IN WITNESS WHEREOF the Beneficiary has executed this Bond in (Place) on the day, month and year first above written.

SIGNED, SEALED AND EXECUTED

By the above described

M/s

Through

In the presence of

WITNESSES

1)
Signature

Name

Address

2)
Signature

Name

Address

3)
Signature

Name

Address

CERTIFICATE TO BE ISSUED ON LETTERHEAD OF IMPORTER

To

The Chairman,
 Agricultural & Processed Food Products
 Export Development Authority.
 NCUI Building,
 August Kranti Marg,
 New Delhi

This is to certify that we have paid the freight amounting to USD (USD in words) towards import of (kgs) of (Name of product) from India against the invoice of (Name of shipping company) bearing number dated The certified true copy of that is enclosed herewith. The details of the said amount paid is as follows:

Name of Exporter	Shipping Bill Number	Product	Gross Weight	Freight Allocated USD
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Total Rs.

Further certify that the above information is true and correct as per our account and documents available with us.

For (Name of Importer)

(Name of Signatory)
 Designation

Stamp & Seal of Importer