

**AGRICULTURAL AND PROCESSED FOOD PRODUCTS EXPORT DEVELOPMENT
AUTHORITY (APEDA)
MINISTRY OF COMMERCE AND INDUSTRY,
GOVERNMENT OF INDIA**

**3-4 FLOOR, NCUI BUILDING,
AUGUST KRANTI MARG, NEW DELHI
Date: the 17th December 2024**

Reference: Bid Notice dated 12th December 2024 regarding Design, Construction & Maintenance of **APEDA Pavilion at INDUSFOOD 2025** scheduled to be held from **08th to 10th January 2025 at IEML, Greater Noida, Uttar Pradesh.**

The Minutes of the Pre-Bid Meeting held on 16th December 2024 are as follows:

Point no. of TOR	Existing Provision	Amended Provision
4.2.1	The agency should have conducted at least three (3) national/ international events requiring Design, Construction and Maintenance of the pavilions on turnkey basis during the last 5 years organized within India or outside India, where at least one pavilion should have been covering an area of 300 sq. mtrs or more The financial value of each such event should not be less than Rs. 25.00 (Twenty-five) Lakh per event	The agency should have conducted at least three (3) national/ international events requiring Design, Construction and Maintenance of the pavilions on turnkey basis during the last 5 years organized within India or outside India, where the pavilion should have been covering an area of 300 sq. mtrs or more and the financial value of each such event should not be less than Rs. 25.00 (Twenty-five) Lakh per event
4.2.2	The agency should have earned a minimum turnover of Rs. 5,00,00,000, (Five Crores) per year from Event management business (related to design, construction, and maintenance of pavilion(s) in international Trade Fairs outside India) during any three years out of last 5 financial years.	The agency should have earned a minimum turnover of Rs. 5,00,00,000, (Rs. Five Crores) per year from Event management business (related to design, construction, and maintenance of pavilion(s) in national/ international Trade Fairs held within or outside India during any three years out of last 5 financial years.
4.3.2	Exemption from submission of EMD to NSIC and MSME registered agency will be applicable as per Government rules.	Registered MSME/ Start-Up Agencies shall be granted exemption from submission of EMD as per Government Rules.
5.2.4	The pavilion will have VIP lounge, office, store, pantry and open meeting areas. The VIP lounge will have sofa sets with seating capacity of at least 10 persons, center table, store, pantry and open meeting areas. Meeting room will	The pavilion will have: (a) office space including semi-closed meeting room with sofa sets having seating capacity of at least 8 persons with round table

	be with sofa seating and 6 open seating with round table and 20 chairs.	(b) store (c) pantry.
5.5.1	Sufficient number of Bunting/Hanging for all products of APEDA in Hall no. 07	Two number of Bunting/Hanging for all products of APEDA in Hall no. 07
5.5.3	The agency shall develop system of gathering of feedback from the exhibitors. A good IT based system with QR code points at prominent locations along with required manpower shall be arranged by the agency. A demo must be shown for this activity during the technical presentation.	(a) The agency shall develop system of gathering of feedback from all the exhibitors . (b) A good IT based system with QR code points at prominent locations along with required manpower shall also be arranged by the agency for at least 1500 visitors . A demo must be shown for this activity during the technical presentation.
5.5.15	No Entry in the existing NIT.	The agency shall provide Exhibitors Directory (in English) containing details of the participating exporters. Exhibitors Directory shall be QR Code Based and downloadable on Mobile.
5.6	No Entry in the existing NIT.	5.6 Specifications for Wet Sampling: (i) The agency shall organise a professionally designed area of 45 sq. mtrs. for wet sampling of the following food products: (a) Basmati rice for veg biryani each day (b) Basmati rice for non-veg biryani each day (c) Millets and Cheela etc. Agency shall make proper arrangements for transportation, delivery, crockery, preparation and serving of delicacies. (ii) Common wet sampling area should have the provision of microwave, OTG, Induction Cooker, air fryer etc. for demonstrating live cooking, making Tea, Coffee, sampling and tasting of various food products (wet/dry). The agency shall arrange a reputed chef for a demonstration of recipes.
Annex. 1	Turnover Details (Minimum turnover Rs. 3,00,00,000) (Rs. Three Crores) per year (from Design, Construction	Turnover Details (Minimum turnover Rs. 3,00,00,000) (Rs. Three Crores) per year (from Design, Construction and

Point 13	and Maintenance of Pavilions on turnkey basis, in International Trade events conducted outside India during any of the three years out of the last 5 years)	Maintenance of Pavilions on turnkey basis, in national/ International Trade events conducted within India or outside India during any three years out of the last 5 years)
Annex.1 Point 14	Experience Details (Please attach copies of Work Orders for execution of at least three international trade events for Design, Construction and Maintenance of Pavilion(s) on turnkey basis, conducted outside India where (a) at least one pavilion should have been covering an area of 300 sq. mtrs and (b) at least 3 Three events of the value of not less than Rs. 25.00 Lakh per event	Experience Details (Please attach copies of Work Orders for execution of at least three national/international trade events for Design, Construction and Maintenance of Pavilion(s) on turnkey basis, organised within India or outside India where the pavilion should have been covering an area of 300 sq. mtrs or more and the financial value of each such event should not be less than Rs. 25.00 (Twenty-five) Lakh per event
Annex.4	<p style="text-align: center;"><u>Proforma for CA Certificate</u></p> <p>For Technical Bid for Design, Construction and Maintenance of 'APEDA PAVILION' at INDUSFOOD 2025 at IEML, Greater Noida, Uttar Pradesh.</p>	<p style="text-align: center;"><u>Proforma for CA Certificate</u></p>

IMPORTANT:

The Last date for submission of bids is 20th December 2024 (Friday) till 12:00 Noon.
